|  |  |  |
| --- | --- | --- |
| **Question** | **Answer** | **Did they do it correctly?** |
| **State** your two favourite foods |  |  |
| **Identify** one person in the class who is left handed |  |  |

|  |
| --- |
| **Complete** / **Construct** the sales revenue table |



|  |  |  |
| --- | --- | --- |
| **Calculate** the following sum | 2.224 x 7814 =  |  |
| **Outline** why command words are important for your GCSE Business exam  |  |  |
| **Explain why** you are completing this worksheet? |  |  |
| Evaluate your attitude to learning in business studies |  |  |
| Make an assessment of the ICT facilities at Magnus Academy |  |  |

**COMMAND WORDS**

|  |  |
| --- | --- |
| **State** | Say what it is |
| **Identify** | Choose from a list or case study |
| **Complete / Construct** | Fill in the table or document |
| **Calculate** | Do a sum in your head or use a calculator |
| **Outline** | Write down the main points in full sentences |
| **Explain /** **Why** | Help the reader to understand a document, key word or situation by describing it in detail (include facts). |
| **Evaluate** | Consider all of the information and evidence provide a summary of multiple points of view. |
| **Assesses** | Evaluate and then make a decision |



Mr Simms and Miss Baugh say…

*“Learn these command words, read the question twice and always check how many marks each question is worth”*